



HANLIE VISSER

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CORRESPONDENT FEE STRUCTURE

LITIGATION/APPLICATIONS

1.	Attend on and perusing instructions, opening file: Sliding scale:	
	Claim <R5 000.00	R 225.00
	Claim >R5 000.00 < R50 000.00	R 300.00
2.	Instruction to serve and file	R 75.00
3.	Receive, peruse and forward any notices served on our offices	R 50.00
4.	Attendances to Court/Sheriff (per 15min)	R 75.00
5.	E-mail/Fax correspondence (fee per email/fax)	R 10.00
6.	Receive telephone correspondence	R 20.00
7.	Necessary telephone calls to instructing attorney (per 5 mins)	R 30.00
8.	Drafting documents (per 100 words)	R 75.00
9.	Attorney court attendances – Motion court (per 15 mins)	R 250.00
10.	Attorney court attendances – Defend/Opposed matters (per hour)	R1 000.00
11.	Copies (per page)	R 2.50
12.	Travel per km	R 2.00
13.	Time spent per minute	R 10.00
14.	Postages and petties per month	R 15.00
15.	Surcharge for urgency	R 100.00